

Coordinating IMTs—Functional Rules. Adapted from AFI 33-360 V2, Table 1-1
As of 3/24/06

There are five mandatory coordination's on the DD Form 67: Organizational FARM/PAM, Base Records Management (42 CS/SCSR), the Base Privacy Act Officer (42 CS/SCSR), ICR Manager (42 CS/SCSA), and the Base Legal Office (42 ABW/JA)*. *AFOATS organizations may coordinate with AFOATS/JA. CAP-USAF may coordinate with CAP-USAF/JA.		
	A	B
	If an IMT pertains to	then coordinate IMTs with
1	expenditure of printing funds	Printing Control or Budget Officer. (HQ AU/FM)
2	soliciting information from the public	MAJCOM, FOA, and DRU Information Collections Requirement (ICR) Manager to the Air Force Information Management Control Officer. (42 CS/SCSA)
3	soliciting information from other Federal agencies	MAJCOM, FOA, and DRU ICR Manager to the Air Force IMCO. (42 CS/SCSA)
4	internal Air Force reporting requirements "Report Control Symbol (RCS)"	ICR Manager. (42CS/SCSA)
5	accounting IMTs	Comptroller. (HQ AU/FM)
6	mail management	Communications and Information. (42 CS/SCSA)
7	military personnel records	Military Personnel Records Office. (MSD/MSPR)
8	soliciting/verifying the SSN or other personal information from the record subject	Privacy Act Officer (42 CS/SCSR)
9	copyright material	Staff Judge Advocate. (42 ABW/JA)
10	the use of seals or emblems	Personnel Office. (42 MSS/DPMP)